



College of Respiratory  
Therapists of Ontario

Ordre des thérapeutes  
respiratoires de l'Ontario

## COUNCIL MEETING HIGHLIGHTS

### March 2025

At the March 28, 2025, Council meeting, Council received updates from staff on the following strategic and operational issues and initiatives:

- Draft 2024 College Performance Measurement Framework (CPMF)
- Strategic Direction and Key Performance Indicators
- Risk Management
- Council Evaluation Framework
- New Social Media Strategy

Additionally, the RBC Investment Advisor Team presented an overview of the CRTO's investment portfolio and strategy.

The following items were reviewed and approved at the March Council meeting:

#### **Draft Budget 2025/2026**

Council reviewed and approved the budget for the upcoming fiscal year.

#### **Financial Statements and Investment Portfolio**

Council reviewed and approved the CRTO's Interim Financial Statements for the period from March 1, 2024, to February 28, 2025, along with the CRTO's Investment Portfolio.

#### **Registration Policies**

The new Registration Regulation took effect on January 1, 2025. Since then, the CRTO has been making necessary updates to our policies, guidelines, and other related documents to align with the new regulation. To this end, the following registration policies have been reviewed and approved by the Council. The updated documents will be posted on the CRTO website shortly.

- **Revised Approval of Canadian Respiratory Therapy Programs Policy** - This policy outlines the approach used by the Registration Committee for approving Canadian Respiratory Therapy programs. To achieve "approved program" status, a Respiratory Therapy education program must obtain and maintain satisfactory accreditation status with Accreditation Canada.
- **Revised Entry-to-Practice Exam Policy** – This policy sets out the non-exemptible examination requirement for a General Certificate of Registration, including provisions related to exam retakes. Individuals who fail the exam three times will not be eligible to rewrite until they submit a study plan for approval by the CRTO Registration Committee. Once the Study Plan is



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approved and the CRTO has confirmed the individual's eligibility to rewrite, they may attempt the exam one more time. If the individual is unsuccessful in this fourth attempt, they will not be permitted to rechallenge the exam until they have re-enrolled and again successfully completed an approved RT educational program.

- **Revised Emergency Registration Policy** – This policy aims to expedite the registration process during emergencies. The revised policy reflects new currency provisions. For example, under section 55 (5) of the Registration Regulation, an applicant for a General Certificate of Registration must have met the education requirements within the three years preceding their application date unless they have practiced respiratory therapy for at least 1,125 hours during that same period.
- **Revised Registration and Use of Title Professional Practice Guideline (PPG)** – This document provides guidance on the different classes of registration, protected titles, and the requirements of maintaining one's registration with the CRTO. The PPG has been updated to include references to the new Registration Regulation, particularly the new currency requirements for members registered in the General Class (RRTs). Under the new regulation, to provide direct patient care or supervise respiratory therapy practice, RRTs must have practiced for at least 1,125 hours in every three-year period following the receipt of their certificate of registration. Members who do not meet the minimum practice hours will have other options to satisfy the currency requirement, such as refresher courses. The CRTO is developing additional policies and guidance documents to implement these new currency requirements.

The updated documents will be posted on the CRTO website shortly.

- **Labour Mobility Policy The Labour Mobility: Applicants from Regulated Canadian Jurisdictions Policy** - This policy applies to individuals from regulated Canadian jurisdictions seeking registration with the CRTO. Under the Registration Regulation, labour mobility applicants are exempt from education and examination requirements. During the implementation of the new Registration Regulation, the CRTO conducted a thorough review of the Labour Mobility Policy. During the review, it was determined that this policy references the labour mobility provisions in the Health Professions Procedural Code and the Registration Regulation. It does not, however, provide any additional direction or interpretation of the legislation. Accordingly, Council approved that the policy be rescinded and archived to avoid potential discrepancies between guiding documents. The CRTO will develop a new Labour Mobility Fact Sheet to provide plain language information about the labour mobility provisions.

### **Committee Terms of Reference and Action Plans**

Council approved updates to the Registration and Quality Assurance terms of reference and action plans for 2025.



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**APPBD Professional Practice Guideline (PPG)** – This PPG is intended to provide direction to Members wishing to perform advanced prescribed procedures below the dermis and to individuals developing required certification programs to ensure that minimum requirements are met. The PPG has been updated and revised with references to the new Emergency Class. The draft revised PPG was posted for consultation between October and December 2024. Council reviewed the consultation summary and subsequently approved the revised PPG. The updated PPG and the consultation summary will be available on the CRTO website in the upcoming weeks.

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